

**CAE-LISTA USKLADENOSTI SA PART CAO**

(CAE-PART M COMPLIANCE LIST)

Ispunjena lista prilaže se uz zahtjev kod inicijalnog odobrenja ili odobrenje novog (re)izdanja CAE-a (osim ako je već takva lista uvrštena u CAE-u).

This list must be completed and enclosed with application for approval of initial issue or new (re)issue of CAME (except if this type of List is already incorporated in CAME).

CAE	CAE Reference
Cover page	
Content	
List of effective pages	
Log of revision	
Log of temporary revision	
Distribution list	
Revision notice	

EU. No. 1321/2014	Content	CAE Reference
CAO.A.017(a) and (b)	Means of compliance AltMoC	
CAO.A.020 (a)(1) to (4)	Terms of approval Scope of work-CAME	
CAO.A.020(b)	Terms of approval Certificate	
CAO.A.020(c)	Terms of approval Fabrication of parts	
CAO.A.025(a)(11)	Combined airworthiness exposition CAME procedures and associated manuals/procedures	
CAO.A.025(b)	Combined airworthiness exposition CAME procedures and associated manuals/procedures	
CAO.A.025(c)	Combined airworthiness exposition Amendments	
CAO.A.030(a) and (b)	Facilities Hangars, workshops, storage facilities	
CAO.A.035(a)	Personnel requirements Accountable manager	
CAO.A.035(b)	Personnel requirements Nominated persons	
CAO.A.035(c)	Personnel requirements Knowledge, background, experience in CAW/Maintenance	
CAO.A.035(d) to (f)	Personnel requirements Sufficient appropriately qualified staff, assessment, personal files, NDT personnel	
CAO.A.040(a)(1) and (2)	Certifying staff Privileges, qualifications	

EU. No. 1321/2014	Content	CAE Reference
CAO.A.040(b)(1) and (2)	Certifying staff One off authorization, information to the civil aviation authority within 7 days	
CAO.A.040(c)	Certifying staff Personnal files, list of CRS staff	
CAO.A.045(a)	Airworthiness review staff Qualifications, experience	
CAO.A.045(b)	Airworthiness review staff Airworthiness review under supervision	
CAO.A.045(c)	Airworthiness review staff Recent CAW experience	
CAO.A.045(d)	Airworthiness review staff List of airworthiness review staff in CAE	
CAO.A.045(e)	Airworthiness review staff List of airworthiness review staff in CAE	
CAO.A.045(e)	Airworthiness review staff Personal files	
CAO.A.050(a)	Components, equipment and tools Tools specified in the maintenance data, availability of tools	
CAO.A.050(b)	Components, equipment and tools Control and calibration of tools and equipment	
CAO.A.050(b)	Components, equipment and tools Classification and segregation of equipment	
CAO.A.055(a)	Maintenance data and work orders Availability of maintenance data, customer provided maintenance data	
CAO.A.055(b)	Maintenance data and work orders Work order	
CAO.A.060(a)	Maintenance standards Qualifications of persons performing maintenance	
CAO.A.060(b)	Maintenance standards Clean and well organized working area	
CAO.A.060(c)	Maintenance standards Use of methods, techniques, standards and instructions from maintenance data and work orders	
CAO.A.060(d)	Maintenance standards Use of proper tool and equipment	
CAO.A.060(e)	Maintenance standards Environmental limitations i.a.w. maintenance data	
CAO.A.060(f)	Maintenance standards Use of proper facilities during inclement weather and lengthy maintenance	
CAO.A.060(g)	Maintenance standards Reduction of multiple errors, repetitive errors	
CAO.A.060(h)	Maintenance standards Critical tasks	
CAO.A.060(i)	Maintenance standards General verification after all work has been done-All access panels are refitted, aircraft/component is clean from tools, equipment etc.	
CAO.A.060(j)	Maintenance standards All maintenance is properly recorded and documented	
CAO.A.065	Aircraft certificate of release to service CRS after maintenance	
CAO.A.070(a) and (b)	Component certificate of release to service EASA Form 1	

EU. No. 1321/2014	Content	CAE Reference
CAO.A.075(a)	Continuing-airworthiness management CAW i.a.w. Subpart C of Part M or Subpart C of Part ML	
CAO.A.075(b)(1) to (10)	Continuing-airworthiness management AMP, modifications and repairs, ADs, records	
CAO.A.080	Continuing-airworthiness management data Availability, CAW data provided by the owner	
CAO.A.085	Airworthiness review Airworthiness review i.a.w. M.A.901 or ML.A.903	
CAO.A.090(a)(1) to (4)	Record-keeping Maintenance records, CRS, Logbook, ARC, permit to fly	
CAO.A.090(b) and (c)	Record-keeping Keeping the maintenance records for 3 years after CRS is issued and keeping of logbooks, ARC, PtoF for 2 years after aircraft is permanently withdrawn from service	
CAO.A.090(d)	Record-keeping Protection from damage, alteration and theft	
CAO.A.090(e)	Record-keeping Computers, backup discs	
CAO.A.090(f)	Record-keeping Transfer of CAW records	
CAO.A.090(g)(1) and (2)	Record-keeping Termination of work-transfer of CAW records	
CAO.A.095(a) to (e)	Privileges of the organisation Maintenance, CAW, airworthiness review, permit to fly	
CAO.A.100(a) to (d)	Quality system and organisational review Nomination of quality manager, quality monitoring, keeping of quality system records for 2 years	
CAO.A.100(e) and (f)	Quality system and organisational review Small CAO, organizational review	
CAO.A.105(a)(1) to (5)	Changes to the organisation Authority approval	
CAO.A.105(b)	Changes to the organisation Changes that do not need Authority approval, CAE revision, information to the Authority within 15 days	

AMC1 CAO.A.025 Combined airworthiness exposition (CAE)		CAME reference
PART A GENERAL DESCRIPTION		
A.1	Statement by the accountable manager	
A.2	General presentation of the organisation	
A.3	Description and location of the facilities	
A.4	Scope of work	
A.5	Exposition amendments and changes to the organisation	
A.6	Procedure for alternative means of compliance	
A.7	Management personnel	
A.8	Organisation chart	
A.9	Manpower resources	
A.10	List of certifying staff	
A.11	List of staff responsible for the development and approval of the AMP	
A.12	List of airworthiness review staff	
A.13	List of staff responsible for the issuance of permits to fly	
PART B GENERAL PROCEDURES		
B.1	Quality (or organisational review) system	
B.2	Audit plan (or frequency and content of organisational review)	
B.3	Monitoring of maintenance contracts	
B.4	Qualification, assessment and training of staff	
B.5	One-off certification authorisation	
B.6	Limited certification authorisation	
B.7	Subcontracting	
B.8	Maintenance data and continuing airworthiness management data	
B.9	Records management and retention	

AMC1 CAO.A.025 Combined airworthiness exposition (CAE)		CAME reference
B.10	Carrying out the airworthiness review	
B.11	Conformity with approved flight conditions	
B.12	Issue of the permit to fly	
Part C MAINTENANCE PROCEDURES		
C.1	Maintenance — general	
C.2	Work order acceptance	
C.3	Components, equipment, tools and material (supply, acceptance, segregation, storage, calibration, etc.)	
C.4	Maintenance facility (selection, organisation, cleanliness and environmental limitations)	
C.5	Maintenance accomplishment and maintenance standards	
C.6	Prevention of maintenance error	
C.7	Critical maintenance tasks and error-capturing method	
C.8	Fabrication	
C.9	Certifying staff responsibilities and maintenance release	
C.10	Defects arising during maintenance	
C.11	Maintenance away from approved location	
C.12	Procedure for component maintenance under aircraft or engine rating	
C.13	Procedure for maintenance on installed engine (or component) under engine (or component) rating	
C.14	Special procedures (specialised tasks, non-destructive testing (NDT), engine running, etc.)	
C.15	Issue of ARC under maintenance privilege	
Part D CONTINUING AIRWORTHINESS MANAGEMENT PROCEDURES		
D.1	Continuing airworthiness management — general	
D.2	MEL (and CDL) application	
D.3	AMP development, control and periodic review	
D.4	Airworthiness directives and other mandatory airworthiness requirements	

AMC1 CAO.A.025 Combined airworthiness exposition (CAE)		CAME reference
D.5	Modifications and repairs	
D.6	Pre-flight inspection	
D.7	Defects	
D.8	Establishment of contracts and work orders for the maintenance	
D.9	Coordination of maintenance activities	
D.10	Mass and balance statement	
D.11	Issue of ARC or ARC recommendation	
D.12	ARC extension	
D.13	Maintenance check flights	
	4B.4 Interface with the local authority for the flight;	
	4B.5 Permit to fly records, responsibilities, retention and access.	
Part E SUPPORTING DOCUMENTS ON TASKS		
E.1	Sample documents	
E.2	List of subcontracted organisations	
E.3	List of organisations contracted by the CAO	
E.4	Aircraft technical log system (if applicable)	
E.5	List of the currently approved alternative means of compliance	
E.6	Copy of contracts for subcontracted continuing airworthiness tasks	

Organisation / Operator's name:	Signature:	Date:	CAE revision: